



2nd Floor, Unit R, R and E Bldg.
 Manuela Avenue corner Ilang-ilang St.
 Manuela Subd. I, Pamplona III
 Las Pinas City 1700
 Manila, Philippines

Client:
 Date:
 Book Title:

Book Cover Quote: printed hardcover with dust jacket

- Includes** A full-color printed hardcover with dust jacket at the size of your choice
 Front cover, spine and back cover, and flaps on the dust jacket
 All rights to your final book cover design
 All files in high-resolution digital format
 Low-resolution JPG files of front cover for email and Internet
 DVD and laser proofs shipped to your printer
 DVD shipped to you for your records and safekeeping
- Services** 2 – 3 rough sketches to start design process
 Finalizing front cover design, adding spine, back cover and flaps
 Preparing separate printed hardcover and dust jacket files
- You provide** All text in digital format (MS Word, WordPerfect, etc.)
 Any images in digital format (300 dpi, CMYK or grayscale, TIF file)
 Name and contact information of your printer (to obtain specs)

Service	Est. Time	Cost/Hr	Total	Expenses	
Phone Calls and Emails	—	—	—	Color proofs	—
Concept Develop & Design	—	—	—	DVDs (2)	—
File Organization & Admin	—	—	—	FedEx or UPS	—
Layout Back Cover & Spine	—	—	—	5% sales tax	—
Create Dust Jacket with Flaps	—	—	—	TOTAL ESTIMATE	\$ _____
Obtaining Proofs	—	—	—	Possible	Scans, grayscale
Corrections	—	—	—	Extras	Scans, color
Pre-Press Approvals	—	—	—		Images, cost to be approved by you
Packaging for Printer	—	—	—		prior to use in final design
Estimated Fees			\$ _____		

Please note: Prices are in US dollars. Billing will reflect the actual costs incurred.
 This quote is valid for 30 days. Client requested changes during production will be quoted on additionally.
 The client will be notified of any price changes before they are incurred. If the project is canceled at any time,
 the client will be billed for fees and expenses incurred up to that time.

To begin: Please sign and date your approval of this quote, and fax to (632) 846-3510. We will then sign
 a simple contract, schedule your project, and arrange payment of your 50% deposit to begin work.

Client Approval: _____ **Date:** _____